

# BOYS & GIRLS CLUBS OF THE ROGUE VALLEY

## Employment Application

- Grants Pass
- Illinois Valley
- Grants Pass
- Administration

### APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		

Position Applied for

Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for the Boys & Girls Clubs?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
How were you referred to the Boys & Girls Clubs?					
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		

\*Note: Conviction of a crime will not necessarily disqualify you for employment, each conviction will be judged using BGCRV's Barrier Crime Policy

### EDUCATION

High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

### REFERENCES

*Please list three professional references.*

Full Name	Relationship	
<b>Company</b>	Phone	Email
Address		
Full Name	Relationship	
<b>Company</b>	Phone	Email
Address		
Full Name	Relationship	
<b>Company</b>	Phone	Email
Address		

PREVIOUS EMPLOYMENT					
Company			Phone	Email	
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company			Phone	Email	
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company			Phone	Email	
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Company			Phone	Email	
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
MILITARY SERVICE					
Branch			From	To	
Rank at Discharge			Type of Discharge		
If other than honorable, explain					
<b>Equal Opportunity Employer:</b> Qualified applications receive consideration for employment without discrimination because of age, sex, religion, marital status, race, color, creed, national origin or disability.					
Job Application Agreement					
Please initial and provide a signature where indicated if you agree to be bound to the conditions set forth.					
I understand that the Boys & Girls Clubs of the Rogue Valley (BGCRV) requires certain information about me to evaluate my qualifications for employment and conduct its business if I become an employee. I understand that false, incomplete, or misleading statements on this application may be considered sufficient cause for rejection of my application and for dismissal, if discovered after I am employed by BGCRV. The use of this application does not indicate that there are positions open and does not in any way obligate BGCRV.					
In consideration of my potential employment, I agree to confirm to the rules of the Boys & Girls Clubs of the Rogue Valley. I understand that I have the right to terminate my employment at any time with or without notice, with or without cause, and that BGCRV has the					

similar right. I understand my employment by BGCRV does not constitute a guarantee that any position be continued for any length of time or that any job assignment or shift be permanent.	
I understand that I may be required to work scheduled and unscheduled overtime and scheduled weekend and/or holiday when required by BGCRV. I also understand that BGCRV has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me.	
The Immigration Reform and Control Act of 1986 require that, after employment, employers verify the legal work authorization and identity of all new employees. An offer of employment will depend upon BGCRV's ability to verify this necessary information.	
Applications will not be considered active after the position is filled. I understand that BGCRV will attempt to verify statements made on my application and made during my employment interview.	
<input type="checkbox"/> _____ I certify that all answers in this application are true and complete. I authorize an investigation of all statement submitted, including by not limited to a criminal background check. I understand that giving false information, misrepresented facts, or materials omissions may be grounds for denial or termination of employment regardless of when such facts are realized.	
<input type="checkbox"/> _____ I understand that employment is conditional upon a satisfactory drug test and I hereby give my consent. I also understand that if I refuse to take, or fail a drug test that I will be discharged or my employment will be denied.	
<input type="checkbox"/> _____ I understand that I may be asked to submit to a random drug and/or alcohol test at any time.	
<b>DISCLAIMER AND SIGNATURE</b>	
I certify that my answers are true and complete to the best of my knowledge.	
Signature	Date

**Boys & Girls Clubs of the Rogue Valley**  
**Administrative Office**  
**203 SE 9<sup>th</sup> Street**  
**Grants Pass, Oregon 97526**  
**1-541-479-5258**  
[www.begreat4kids.com](http://www.begreat4kids.com)

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**OF THE ROGUE VALLEY**